

9.15: SUB PROCESS – POOLED PLACEMENT PROCESS

Key Objectives	<ul style="list-style-type: none"> Manage the pooled placement process in coordination with other colleges
Key Inputs	<ul style="list-style-type: none"> Eligibility criteria

PROCESS DESCRIPTION

Key Activities	Description
1. Pooled placement process	1.1 The T&P officer should ensure that only the eligible students appear for the pooled placement process with the help of eligibility criteria and student detail records.
	1.2 At least 1 T&P committee member should be present at the placement venue (in case it is some other college) to coordinate the proceedings with the company
	1.3 They should make a list of those eligible students who are interested for the process, 2 days prior to the process and communicate the same to the company through e-mail 1 day prior to the process.
	1.5 If a student appearing for the process clears the aptitude test, he/she should not be allowed to refuse to go for the rest of the process.

Key Outputs	<ul style="list-style-type: none"> Pooled placement process report List of students appearing for pooled placement
KPIs	<ul style="list-style-type: none"> Adherence to the timelines of communication of details with the company